

GACD Employment Eligibility Verification (Form I-9)(See GAK) GACD

All service center employees, at the time of employment, shall provide verification of identity and employment status to Human Resources.

The Business office shall maintain a file on all of the service center's employees hired after November 6, 1986, proving that each employee has verified their identity, employment status, U.S. citizenship, or legal alien status. Evidence to be used to verify identity, employment status, U.S. citizenship, or legal alien status will be based on the List of Acceptable Documents listed on the Form I-9, Employment Eligibility Verification.

Approved: SCKESC Board of Directors – 3/3/2010

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